



Village of South Jacksonville ~ Board of Trustees Meeting  
 Village Hall Board Room  
 301 Dewey Drive, South Jacksonville, Illinois  
**Regular Session Minutes**  
**Thursday, April 5, 2018**  
**7:00 p.m.**

TOPIC	DISCUSSION	ACTION
Call to Order	Mayor Jennings called the meeting to order at 7 p.m.	Noted.
Pledge of Allegiance	The Pledge of Allegiance was led by Trustee John Gotschall.	Noted.
Roll Call	<p><b>Present:</b> Village President Harry Jennings Village Clerk Megan Moore; Trustees: Greg Nelson, Dick Samples, John Gotschall, Stacy Pinkerton and Paula Belobrajdic-Stewart.</p> <p><b>Also present:</b> Lieutenant Tim Mann, Fire Chief David Hickox, Tiffanee Peters Treasurer/ Office Manager and Village Attorney Rob Cross.</p> <p><b>Absent:</b> John Green Superintendent of Public Works.</p>	
Approval of Agenda	Mayor Jennings asked for a motion to approve the agenda, Stacy Pinkerton made a motion, Paul Mellor Dick Samples seconded, and the motion carried unanimously.	Motion carried.
Comments from the Floor	<ol style="list-style-type: none"> <li>1. Walter Mason: Concerned for the junk cars in the Village and wanted to see if there was an update on ordinances, enforcing the issue etcetera and when this would be addressed. Mayor Jennings notes the Village is getting close, and it will be brought up later in this meeting.</li> <li>2. Katie McDannald: Came to the board to present the 'Cupcake Law' and wanted the Village to consider passing this law for her to have a business in her home.</li> </ol>	Noted.
Clerk's Report	1 Stacy Pinkerton made a motion to approve the Board of Trustees minutes of March 1, 2018, Colin Grable-Dick Samples seconded, and motion carried unanimously.	Motion carried.
Treasurer's Report	1 Mayor Jennings asked for an approval of the February Treasurers Report; Dick Samples made a motion, Greg Nelson seconded and the motion carried unanimously.  Mayor Jennings asked for a motion to approve March	Motion carried.

	2.	2018 Payables; General Fund checks were \$253,962.36, TIF \$12,272.10, Tourism Manual checks \$1,200.00, Total water/sewer deposit refund checks \$400.00 Manual Checks issued for March \$1,600.00 Total March Payables \$255, 562.36, Dick Samples made a motion, Greg Nelson seconded, the motion carried unanimously.	Motion carried.
Mayor's Report	1	Summer Sewer Sign-Up -- Free April 1 <sup>st</sup> -30 <sup>th</sup> / \$5.00 May 1 <sup>st</sup> -May 31 <sup>st</sup> . Deadline May 31 <sup>st</sup> ; Mayor Jennings mentioned if you are watering lawn a lot or filling up pool you can do this.	Noted.
	2	Mayor Jennings noted the SJFD Auxiliary Trivia Night – Saturday April 7 <sup>th</sup> ; @7:00pm	Noted.
	3	Hydrant Flushing – Week of April 9 <sup>th</sup> ; Mayor Jennings mentioned if you see discoloration do not be alarmed, they are flushing the hydrants. He also mentioned if your clothes get a rust look there are tablets available at Village Hall for anyone to help correct that issue.	Noted.
	4	Mayor Jennings noted the Godfrey Park Restrooms Open April 15 <sup>th</sup> . Discussion ensued on hiring a part time person to keep these facilities clean.	
	5	Rural Fire Renewals; Chief Hickox noted Mike McEvers oversees this and there are approximately 350 rural subscribers where he emails most and has it down to approximal 125-130 mailings he does as of now he is on number 134/341 of renewals. Chief Hickox mentioned Mike Preston does a great job as well taking the information for this, making copies and dispersing where needs to go etcetera.	
	6	Village Cleanup Days; This will be at the Villages' storage unit on Hardin Avenue- No brush, e-waste, paint etcetera. June 7,8 and 9. There will be a list later available.	
	7	Building Permits; there were 6 building permits total estimated cost at \$13,215.00, Permit fees of \$61.00.	
	8	Codification Update; Mayor Jennings notes the	

		Village got back their first copy of Ordinance Codification booklet. He mentioned the trustees will go through and have a few committee meetings to go over in the future.	
Committee Reports	1	<p>Personnel: Mayor Jennings mentioned they decided to run the ad again for the Code Enforcement Job- part time position and need to vote on who this person's direct supervisor is. Also, residential preference is in agreeance with the board. The board agrees to run ad in both local newspapers.</p> <p>Discussion ensues on running the ad and restating hierarchy in May. Going to committee first then Board Meeting next month.</p>	Noted.
	2	<p>Planning &amp; Public Facilities; Trustee Greg Nelson mentions their things talking about in his committee such as Furnace needed for Village hall due to gas leaks and issues with the furnace. (Action item)</p> <p>Basic maintenance of the wells where we get our water.</p> <p>Orlando/Greenwood Ave. stop sign. (Action item)</p>	
	3	<p>Public Protection; Chief Mann explains he gave his monthly police report and if there are any questions to be sure to ask.</p> <p>Chief Mann wanted to let the Village know they have partnered with DEA for National Pharmaceutical take back day April 28, 2018 10:00am-2:00pm.</p>	
	4	<p>Finance; Mayor Jennings in this committee they just updated on ordinances for the school project beginning and for a loan that was taken out. (Action Items today).</p>	
	5	<p>Parks &amp; Tourism; Trustee mentioned they spoke about the Rotary Fishing Tournament (Action item today), as well as noting the Village is going to have another Concert in the Cornfield and this is more than likely the final year for the concert so they can focus on something more long term down the road.</p>	
Action Items	1	Ordinance Approving Loan – School Project; Mayor Jennings asked for a motion to approve this, Stacy Pinkerton made a motion, Greg Nelson	Motion carried.

		seconded followed by Roll Call (YES) Dick Samples, John Gotschall, Paula Stewart, Greg Nelson and Stacy Pinkerton. There were no dissenting votes.	
	2	<p>Ordinance Approving TIF Surplus; Stacy Pinkerton made a motion, Paula Stewart seconded followed by Roll Call (YES) Paula Stewart, Greg Nelson, Stacy Pinkerton, Dick Samples and John Gotschall. There were no dissenting votes.</p> <p>-Mayor Jennings notes the signatories for the loan at Prairie State Bank are the same ones we have now; they include Harry Jennings-Mayor, Megan Moore-Clerk, Stacy Pinkerton-Trustee, John Gotschall-Trustee and Tiffanee Peters-Treasurer/Office Manager. This will also be an action item in May to reaffirm this for the new account Mayor Jennings noted.</p>	<p>Motion carried.</p> <p>Noted.</p>
	3.	Approval of ePay Contract; Mayor Jennings asked for a motion to approve this Dick Samples made a motion, Greg Nelson seconded followed by roll call (YES) Greg Nelson, Stacy Pinkerton, Dick Samples, John Gotschall, and Paula Stewart. There were no dissenting votes.	Motion carried.
	4.	Ordinance – Stop Sign on Orlando at Greenwood; Greg Nelson made a motion, Stacy Pinkerton seconded followed by a Roll Call (YES) John Gotschall, Paula Stewart, Greg Nelson, Stacy Pinkerton and Dick Samples. There were no dissenting votes.	Motion carried.
	5.	Approval purchase of new furnace for Village Hall; Leach and Remmers; \$5,800.00; Stacy Pinkerton made a motion to approve, Greg Nelson seconded followed by a Roll Call (YES) Greg Nelson, Stacy Pinkerton, Dick Samples, John Gotschall, Paula Stewart. There were no dissenting votes.	Motion carried.
	6.	Resignation – Part-time Police Officer; Officer Haas, has accepted a full-time position with the Jacksonville Police Department. Mayor Jennings asked for a motion to approve this, Stacy Pinkerton	Motion carried.

		made a motion, Paula Stewart seconded followed by Roll Call (YES) Stacy Pinkerton, Dick Samples, John Gotschall, Paula Stewart and Greg Nelson. There were no dissenting votes.	
	7.	Approval of Hire – Part-time Police Officer; Officer Jason Wardell; Mayor Jennings asked for a motion to approve Dick Samples made a motion, Stacy Pinkerton seconded followed by roll call (YES) Dick Samples, John Gotschall, Paula Stewart, Greg Nelson and Stacy Pinkerton. There were no dissenting votes.	Motion carried.
	8.	Tourism Grant – Rotary Fishing Tournament Ad; \$750.00; Mayor Jennings asked for a motion to approve this Stacy Pinkerton made a motion, Greg Nelson seconded followed by roll call (YES) Paula Stewart, Greg Nelson, Stacy Pinkerton, Dick Samples and John Gotschall. There were no dissenting votes.	Motion carried.
Old Business		The board scheduled a committee of the whole meeting to review the first 31 pages of the Codification copy they received for April 19, 2018 at 7:00pm.	Noted.
		The board scheduled a committee of the whole meeting for April 26, 2018 at 6:30pm.	Noted.
New Business		None.	Noted.
Adjournment		There being no further business for discussion John Gotschall made a motion to adjourn at 7:47p.m., Greg Nelson seconded; and the motion carried unanimously.	Motion carried.

  
 Harry Jennings, Village President

  
 Megan Moore, Village Clerk

(SEAL)