



Village of South Jacksonville ~ Board of Trustees Meeting  
 Village Hall Board Room  
 301 Dewey Drive, South Jacksonville, Illinois  
**Regular Session Minutes**  
**Thursday, August 1, 2019**  
**7:00 p.m.**

TOPIC	DISCUSSION	ACTION
Call to Order	Mayor Jennings the meeting to order at 7:00 p.m.	Noted.
Pledge of Allegiance	The Pledge of Allegiance was led by Todd Warrick.	Noted.
Roll Call	<p><b>Present:</b> Village President Harry Jennings Village Clerk Megan Moore; Trustees: Paula Belobrajdic-Stewart, Greg Nelson, Jason Hill, Todd Warrick and Tom Jordan.</p> <p><b>Also present:</b> Chief Rich Evans, Tiffanee Peters Treasurer/ Office Manager, Superintendent of Public Works John Green, Police Chief Tim Mann and Attorney Jeff Wilday.</p> <p>Absent: Attorney Rob Cross and Trustee Dick Samples.</p>	Noted.
Approval of Agenda	Mayor Jennings asked for a motion to approve the agenda as presented, trustees would like to add a closed session to the end of the meeting for Personnel matters, Todd made a motion to approve with the changes, Greg Nelson seconded and the motion carried unanimously.	Motion carried.
Comments from the Floor	<p>Bob Minor: 2115 B. Sequoia Drive- spoke on behalf of tall weeds on Sequoia Drive. Mr. Minor thought he had given the Village the property years ago, but in fact learned he is still the owner of the property and would like to now deed this property over the Village with the understanding to connect the streets/make a through street so there is a complete circle. Discussion ensues.</p> <p>Mike Woodyard: spoke on behalf of social media posts that have been made through the Morgan County Watch Dogs site, is not Mr. Woodyard and has no ties with this website anymore. Mr. Woodyard also spoke to the board on behalf of the Windmill Farms and economic development.</p>	<p>Noted.</p> <p>Noted.</p>
Clerk's Report	1 Mayor Jennings asked for a motion to approve regular session minutes from 7/2/2019, Todd Warrick made a motion, Tom Jordan seconded, and the motion carried unanimously.	Motion carried.

Treasurer's Report	<p>1 Mayor Jennings asked for an approval of the June 2019 Treasurers Report; Greg Nelson made a motion, Jason Hill seconded, and the motion carried unanimously.</p> <p>July 2019 Payables:  General Fund checks: \$247,249.13  TIF: \$4,146.50  MFT: \$43,516.11  Tourism: \$50.00  Water/Sewer Revenue: \$211.58  Total Water/Sewer Refunds: \$1,095.00  Manual Checks: \$6,013.08  Total July Payables: \$253,262.21</p> <p>Trustee Paula Stewart asks a question concerning Contractual employee Alice Hancock's invoices and checks and would like to see a contract/ letter in place before she works again so that everything is correct from here on out. Discussion ensues on this topic as Trustee Greg Nelson reads minutes from 2/4/2016 regarding this topic.</p> <p>Mayor Jennings asked for a motion to approve the July 2019 Payables, Paula Stewart made a motion, Jason Hill seconded, and the motion carried unanimously.</p>	<p>Motion carried.</p> <p>Motion carried.</p>
Mayor's Report	<ol style="list-style-type: none"> <li>1. Audit Update- Audit went well and they were only in the office for 3.5 days. There will be an audit presentation at the October 3, 2019 meeting.</li> <li>2. Prairieland Heritage Steam Show – Sept 27, 28 &amp; 29</li> <li>3. Illinois State Fair Elected Officials Day – Aug 17</li> <li>4. Building Permits-5- \$30,300.00 with a \$50.00 fee.</li> <li>5. Schedule Committee Meeting(s)- The board will have a committee of the whole meeting 8/29/19 at 6:30pm.</li> </ol>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

Committee Reports	<p><b>Personnel:</b> Job descriptions were discussed, Fire Department new Employees and Personnel training.</p>	
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	<p><b>Public &amp; Planning Facilities:</b> Water Plant will run manually but waiting on parts, Danny Wynn retires in September.</p> <p><b>Finance:</b> Website Design as well as Attorney Rob Cross preparing a Prevailing Wage ordinance.</p> <p><b>Parks &amp; Tourism:</b> C&amp;R Mowing bid was discussed as well as an entrance sign. Mayor Jennings noted the sign for the park rules is ready and just needs picked up. Discussion ensues on the park entrance rock. Tom Jordan can show pictures of the rock desired that is behind Daws Funeral Home on Vandalia.</p> <p><b>Public Protection:</b>  <b>Police:</b> Police Chief Tim Mann noted that when the board finalizes something on the independent contractors the Department heads will need something in regard to this and guidelines to go with on how many times a person can work etcetera. Chief Mann also went over the items that the board received in their packets regarding action items for his department.</p> <p><b>Fire:</b> Chief Rich Evans Jr. discussed his handout and call numbers. Chief Evans noted there are 2 new Fire Department hires that are in the action items this evening. Chief Evans noted out of 290 rural Fire payments there are 60 left as he has sent out another letter to the individuals. He would like to table #8 until the 8/13/2019 special meeting on behalf of the Ambulances available for the Lake Jacksonville Boat races. The fire department will have a meeting in between times where chief Evans will know more on what he will have available for this event and after speaking with LifeStar.</p>	
Action Items	1. Resolution to approve biennial training for elected officials- Mayor Jennings asked for a motion to approve- Tom Jordan made a motion, Paula Stewart seconded followed by a roll call (YES) Todd Warrick, Paula Stewart, Jason Hill, Greg Nelson and Tom Jordan.	Motion Carried.
	2. Resolution of understanding for Prevailing Wage requirements- Greg Nelson made a motion, Jason Hill seconded followed by a roll call (YES)- Paula Stewart,	Motion Carried.

		Todd Warrick, Greg Nelson, Tom Jordan and Jason Hill.	
	3.	Engagement of Services – C&R (Godfrey Park Mulch) \$3,000.00 Labor- Paula made a motion to approve, Tom Jordan seconded followed by a roll call (YES) Greg Nelson, Jason Hill, Todd Warrick, Tom Jordan and Paula Stewart.	Motion Carried.
	4.	Resolutions to purchase vehicles (police SUVs)- Todd Warrick made a motion, Greg Nelson seconded followed by a roll call (YES) Todd Warrick, Paula Stewart, Jason Hill, Greg Nelson and Tom Jordan.	Motion Carried.
	5.	Approval of hire – Public Works Department- \$14.00/hour Phil Black- Todd Warrick made a motion, Greg Nelson seconded followed by a roll call (YES) Jason Hill, Greg Nelson, Tom Jordan, Todd Warrick and Paula Stewart.	Motion Carried.
	6.	Approval of hire – Volunteer Fire Firefighter(s)-James Martin and Donald Jewell- Greg Nelson made a motion, Tom Jordan seconded followed by a roll call (YES) Tom Jordan, Todd Warrick, Jason Hill, Paula Stewart and Greg Nelson.	Motion Carried.
	7.	Resignation – Part-Time SJPd -Brock Meyer- Jason Hill made a motion, Todd Warrick seconded followed by a roll call (YES) Todd Warrick, Paula Stewart, Jason Hill, Greg Nelson and Tom Jordan.	Motion carried.
	8.	Tourism Grant – Boat Races (\$3100 request)-tabled. Paula Stewart made a motion, Greg Nelson seconded, and the motion carried unanimously.	Tabled.
	9.	Ordinance – RV Parking – Tom Jordan made a motion, Paula Stewart seconded followed by a roll call (YES) Greg Nelson, Jason Hill, Paula Stewart, Todd Warrick and Tom Jordan.	Motion carried.

	10.	Approve South Main Billboard Usage – Prairieland Heritage- through 9/29/2019- Todd Warrick made a motion, Jason Hill seconded followed by a roll call (YES) Todd Warrick, Paula Stewart, Jason Hill, Greg Nelson and Tom Jordan.	Motion carried.
Old Business		John Green Superintendent of Public Works discussed the road repairs behind Qik-N-EZ and mentioned to decide what account this will be paid out of as Jim Burke will get documents prepared for the September Board Meeting.	Noted.
Motion to go out of open session at 8:07pm.		Greg made the motion Paula Stewart seconded followed by a roll call (YES) Jason Hill, Greg Nelson, Tom Jordan, Todd Warrick and Paula Stewart.	Motion carried.
Motion to go back into open session at 8:45pm		Greg Nelson made a motion, Jason Hill seconded followed by a roll call (YES) Todd Warrick, Jason Hill, Tom Jordan, Greg Nelson and Paula Stewart.	Motion carried.
Old business contd...		Trustee Paula Stewart discusses Personnel Manual and wondering about adding a social media policy and would like to know if we would need a resolution/Ordinance in place for elected officials using 'official' name? Could they be fined for this? Discussion ensues with Attorney Jeff Wilday on this topic. Discussion ensues. Discussion also ensues on a trustee felt as if they were 'cut off' from the Mayor and Village Attorney Rob Cross when making a complaint for a Village resident. Discussion ensues on complaint and Village logo.	Noted.
Old Business contd...		Trustee Jason Hill raises the topic that had hit the media where he 'stormed out of a meeting' he explains that is false and asks Mayor Jennings why is was stated in social media of him doing so. Discussion ensues on disagreeing on this matter. A Video was taken the night of the meeting, they will review after the board meeting to confirm.  Discussion also took place on a possible email email that was sent to the radio station from Mayor Jennings on a topic that was discussed in closed session. Discussion ensues with the board and Attorney Wilday on slander, relationships between voters and board, social media and job descriptions.	Noted.  Noted.
Adjournment		There being no further business for discussion Greg Nelson made a motion to adjourn at 9:37p.m., Paula Stewart seconded; and the motion carried unanimously.	Motion carried.



Harry Jennings, Village President

  
Megan Moore, Village Clerk  
(SEAL)